

CURRICULAM VITAE

Hemant Kumar Ameta

Udaipur (Rajasthan)

E-mail: hemantameta3@gmail.com

Mob. No. +91-9460092344

Carrier Objective: -

To Work in a creative and challenging atmosphere to developed practical approach of Management concept.

Areas of Exposure & Carrier Graph: -

- **CURRENTLY WORKING IN GR INFRA PROJECTS LTD. AS SR. IT EXECUTIVE (SYSTEMS) SINCE FEB 2020 TO TILL DATE PROJECT SITES-RAMI, MIGU.**

• TECHNICAL ROLES & RESPONSIBILITIES: -

- Implementation and mobilization of IT network structure at project site.
- Networking, CAT 6 LAN cabling, CAT 4 cabling at project site through IT vendor.
- Implementation and mobilization of weighbridge CCTV camera & Network video recorder (NVR) at project site.
- Configuring of EPBAX system (Intercom) at project site
- Installation and configuration of Face recognition attendance machine at project site locations
- IP Addressing (IPV4), Networking Cabling CAT 6 LAN & CAT 4, Router Fundamental, Basic Router Configurations,
- Cable crimping, media Convertor, network issues, rectification of network Issues, Looping, Broadcasting, Network tool, Network analysis, TCP/IP, WAN, WLAN, Switches configuration.
- Installation SAP (S4 HANA Module) for all client users.
- SAP R3 GUI Installation and configuration all type of connection string in SAP r3 GUI and basic knowledge of SAP Basis model in SAP r3 architecture.
- Installation, configuration and troubleshooting of various OS (98, 2000, 2003, XP, VISTA, SERVER, LINUX, WINDOWS 7 WINDOWS 10 etc.)
- Configure and Manage office 365 Microsoft Outlook.
- User ID creation and deletions on Active Directory.
- Installation & configuration of Network Printers & local Printer.
- Attending onsite support calls for Weighbridge Software & Printers.
- Creating and managing shared folders to the users.
- QNAP (TS-231P) Storage device configuration for data backup & Restore Management of all user.
- Implementation and management of Antivirus.
- Installation, configuring and maintaining desktop computers, laptop, printers, photocopiers, EPABX etc. all it asset system at current project location and may also need to go to the remote location
- Knowledge of all kinds of Third-Party Software.
- Technical call support for all other GRIL project location to troubleshooting of IT Department related issue resolving.
- On side troubleshooting of computer, laptop, printer, network, scanner & other IT Device.

- Managing and maintaining the complete Network Infrastructure setup and providing solutions for ongoing requirements for the company project
- Support for Data card / Modem - Hardware & Software related problems.
- Coordinate with IT department at head office in case there is any hardware, network, & SAP related problems.
- Preparation of all MIS report like (IT Asset Report, CCTV installation report, Daily hardware/software checklist report, QNAP backup status report, IP address report, Vendor invoice payment reports, Internet down time reports etc.
- Daily Anti-Virus Definitions updating / monitoring.
- Implementing and scheduling backups using Net Backup.
- Manage All Assets of IT hardware Equipment and license software.

➤ **WORKED IN GEETANJALI MEDICAL COLLAGE & HOSPITAL UDAIPUR (RAJ.) SINCE NOV. 2018 TO DEC. 2019 AS TECHNICAL SUPPORT IT EXECUTIVE.**

• **TECHNICAL ROLES & RESPONSIBILITIES:-**

- Manage and Maintain University IT LAN Network
- Manage and Maintain Hospital & all Group of Colleges Wi-Fi Network
- Manage Hospital Software like (HIS Wipro V4, ERP, MIS)
- Manage All Assets of Hospital and All Group of Colleges
- Install & Manage 600 Computer Systems.
- Configuration and Manage 400 CCTV & 40 DVR
- Configuration and Mange Anti-Virus Server (Quick heal & Sophos)
- Configuration and Manage Domain Controller Server.
- Configuration and Manage IBM Bled Server
- Managing in The Area of System Support, Networking, And It Related Infrastructure.
- Responsible for Asset Management, Incident Management and Training.
- Pro-Actively Manage Activities E.G. Antivirus Update, Floor Common Printer Installation, Asset Physical Verification.
- Handling Corporate Mail Configuration in Blackberry, I Phone/I Pad, Android and Windows Phone.
- Coordinate with Vendors Hp, Dell, Lenovo, Airtel, Microsoft

➤ **WORKED IN NEXT EDUCATION INDIA PVT LTD. AT UDAIPUR SINCE SEP. 2011 TO NOV. 2018 AS OPERATION MANAGER**

• **TECHNICAL ROLES & RESPONSIBILITIES:-**

- Visiting client for complaints and new installation.
- Handling and updating customer complaints and queries on CRM Tool.
- Daily planning and assigning Executive visits according to requirements.
- Co-ordination with the local sales team for smooth operation
- Installing, Configuring and Administering of Windows server. Troubleshooting Hardware and Software problems.
- Management & administration of IIS, DHCP, DNS, FTP, SMTP, POP3.
- Install and Manage & configure the DNS server.

➤ **WORKED IN G R INFRA PROJECTS PVT LTD. AT UDAIPUR SINCE SEP. 2010 TO AUG 2011 AS IT EXECUTIVE**

• **TECHNICAL ROLES & RESPONSIBILITIES: -**

- System assembling.
- Peer to Peer and server ClientNetworking
- Pc Troubleshooting &Maintenance
- To develop a small network.
- Handling Small Area network structure.
- To maintain mail client (Microsoft Outlook XP, 2000, 2003, 2007) from client side.
- Installation of different Operating Systems Windows 98, Windows2000 Professional and Server, XP professional, win 2007, Win 2003 Server, Win 2008 Server.
- Troubleshooting Software problems. Installing, Uninstalling, and configuring software.
- Configuration and Troubleshooting of Local & Network Printer.
- Troubleshooting Hardware and network related problems. Installation and Maintenance of Hardware (Laptops, Desktops Computers, local and Network printers).
- Outlook installation, Outlook Mail Id Configuration, Configuration and managing local PST.
- Managing, maintaining, and troubleshooting of Microsoft Operating System.
- 1st Level Support for printer
- Implementing, Managing, and Troubleshooting Hardware Devices, Drivers, Disk and Volumes.
- Proper co-ordination with project team & technical team regarding implementation.
- 1st level support Server, Network and Securities.

➤ **WORKED IN KEN HEART INFOTECH AT UDAIPUR SINCE AUG. 2009 TO AUG. 2010 AS IT EXECUTIVE**

• **TECHNICAL ROLES & RESPONSIBILITIES: -**

- System assembling.
- Peer to Peer & Server-ClientNetworking
- Pc Troubleshooting &Maintenance
- To develop a small network.
- Handling Small Area network structure.
- Installation of different Operating Systems Windows 98, Windows2000 Professional and Server, XP professional, win 2007, Win 2003 Server, Win 2008 Server.
- Troubleshooting Software problems. Installing, Uninstalling, and configuring software.
- Configuration and Troubleshooting of Local & Network Printer.
- Troubleshooting Hardware and network related problems. Installation and Maintenance of Hardware (Laptops, Desktops Computers, local and Network printers).
- Outlook installation, Outlook Mail Id Configuration, Configuration and managing local PST.
- Managing, maintaining, and troubleshooting of Microsoft Operating System.

- **Training Experience as IT Diploma Course (ACHNP) From Indian Institute of Hardware Networking Institute Udaipur.**

• **ACADEMIC QUALIFICATIONS: -**

- B.A. from M.L.S.U. 2007 (P.S.P. College Partapur, Banswara)
- Senior secondary education from RBSE 2004 (Govt.sen.sec.school Lohariya Banswara)
- Secondary education from RBSE 2002 (Govt.sec.school Lohariya Banswara)

- **PROFESSIONAL QUALIFICATIONS:-**

- Completed Diploma Computer Hardware A+, Network+, MCSC, CCNA from IIHT Udaipur in 2008.
- Windows server virtualization with Hyper-V Creating VHDS Virtual & physical network Integration Snapshots & services on Hyper-V from micro-system institute.

PERSONAL PROFILE:-

Name	: Hemant Kumar Ameta
Father's Name	: Mr. Prahalad Dave
Languages Known	: Hindi, English
Present Address	: Udaipur Rajasthan Pin- 313001

SUMMARY:-

I am honest person, determined enough to accept the challenge in life. I am a hard-working person with ability to preserve under adverse circumstances. Making good inter-personal relations in my fourth.

DECLARATION:-

I hereby declare the information I have given above is correct according to the best of my knowledge.

Date: -

Place: -Udaipur

Hemant Kumar Ameta