

# MAYANK MURJANI

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 Ahmedabad, Gujarat

## PROFILE

Professional with over four years of experience in non-IT industry seeking to pivot into IT and cloud services with strong analytical and problem-solving skills, as well as foundational knowledge of AWS cloud and DevOps. Through reliant coaching from DevOps TechLab institute I have gained foundational knowledge in Linux, AWS cloud and DevOps. Committed to continuous learning and growth, eager to contribute to a dynamic team dedicated to delivering exceptional results in the IT and cloud services industry.

## SKILLS

- Jr. Devops
- Cloud Computing
- Linux
- AWS
- Office Administration
- Project Coordination

## EXPERIENCE

### INFRASSIST TECHNOLOGIES

Office Administrator

Mar 2022 - Nov 2022

- I worked in an out-of-hours shift for the UK, where I was responsible for various tasks including data management in Excel spreadsheets. These tasks involved adding, sorting, and filtering large amounts of data, requiring strong attention to detail and effective time management skills. Through this experience, I developed a strong foundation in data management and analysis, as well as a deep understanding of the out-of-hours industry.

### IMS

OOH Recruiter

Dec 2021 - Feb 22

- Used to find and book shift for nurses and doctors as per their convience

### AUSTRALIAN PREMIUM SOLAR

Project Coordinator

May 2018 - Jul 2021

- I was responsible for maintaining communication with Australian solar installers for documentation and rebate claims for solar installations at customer properties. This involved ensuring accurate and timely submission of necessary documents to secure rebates. This developed my strong communication and organizational skills, as well as a keen eye for detail.

## EDUCATION

### MEWAR UNIVERSITY

B.Tech : Computer Science  
2017 - 2020

### MEWAR UNIVERSITY

Diploma of Higher Education : Computer Science  
2014 - 2017