Shambhu A Rajgor
Sr. Delivery Manger / Sr. Project Manager

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PROFESSIONAL SUMMARY

- 14+ years of extensive experience in It service base company and 10+ years of experience as Project manager for Game, Application, Software and Website development as a Delivery Manager / Project Manager, adept at leading teams and delivering successful projects
- Excellent Extensive proficiency in overseeing the Software Development Life Cycle (SDLC), Agile, and Scrum methodologies as a Delivery/Project Manager.
- Currently, working on the entire process of execution for Game, Web and App development including planning, designing, developing, troubleshooting, Risk management.
- Adept at optimizing processes, fostering team collaboration, and exceeding client expectations. Dedicated to delivering high-quality solutions that drive organizational growth and success.
- Skilled in resource allocation, risk management, and stakeholder communication to ensure on-time, within-budget project completion.
- Recognized for strong communication and collaborative abilities.

CORE COMPETENCIES

- Project Management
- Leading Project Team
- Quality Assurance
- Risk Management
- Cost Estimate / Budget
- Monitoring and Reporting
- Resource Management
- Change Management
- Stakeholder Communication
- Web, Software & Application Management
- Game Development Management
- Developing Schedules
- Quality Assurance
- Client Satisfaction
- Agile and Scrum Master
- Looking into Pre and Post Sales

PROFESSIONAL EXPERIENCE

AIS Technolabs Pvt. Ltd	Sr. Delivery Manager

Nov, 2023 - Current

- Oversee strategic plan, monitoring and adapting as needed.
- Create and Manage project plans.
- Manage and create all project related documentation.
- Define project schedules created milestones and Manages resources to make sure schedule is on track.
- Monitor production and quality to customer/stakeholder/sponsor standards; also, foster partnership with customers/stakeholders/sponsors.
- Identify and resolve issues; help team to solve in complex functionality by providing technical guidance.
- Manage risk identification, mitigation, and resolution to minimize impact on project success.
- Align project objectives with company goals, and make sure project team is clear on objectives.
- Help project team with the design and development tasks.
- Work multiple projects simultaneously.
- Portfolio management
- Lead meetings and set expectations for project team.
- Maintain budget for both client and company; also raised change request

TECHNICAL SKILLS

Operating System
- Windows
- Mac

Managing
- Game Development
- Web Application
- Website Development
- Mobile Application
- PWA
- Portfolio

Programming Language
- Unity
- NextJS
- React
- Native Mobile App
- HTML5
- CSS3 and Animation
- jQuery
- Less/Sass
- CMS
- PHP and Framework
- Asp.Net C#
- Magento
- SEO
- Bootstrap 4.0.0
- Angular JS
- Animation JS
- WordPress

Project/Team Tracking
- Mantis
- Teamwork
- Jira
- PM Tool
- Trello
- ClickUp

Tools
- Adode
- Coral Draw
- Sublime
- Notepad++
- GIT
- SVN
- XAMPP
- Atom

- from client, incorporate those in development phase and budgeting.
- Raise invoices on Milestone completion
- Plan, organize, and integrate cross-functional information technology projects.
- Develop project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develop project plans, goals, and budgets; create road map as per project requirements.
- Assemble and coordinate project team members, responsible for optimized use of resources.
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Guide and perform strategic analysis for the project using appropriate systems, tools, and techniques.
- Organize and manage all phases of the project to ensure on-time completion.
- Perform risk management to minimize project risks and identify opportunities for improvement.
- Define project schedules created milestones and Manages resources to make sure schedule is on track
- Monitor production and quality to customer/stakeholder/sponsor standards; also, Foster partnership with customers/stakeholders/sponsors
- Discuss on Change Escalation done by client on project
- Planning as a core team member of the company
- Resource Training and Carrer path Plan
- Company Documentation and process planning
- Retrospect of Projects and team
- Appraisal and Company Budget planning

Xceltec Interactive Pvt. Ltd	Sr. Delivery Manager

Dec, 2022 - Oct, 2023

- Oversee strategic plan, monitoring and adapting as needed.
- Create and Manage project plans.
- Manage and create all project related documentation.
- Define project schedules created milestones and Manages resources to make sure schedule is on track.
- Monitor production and quality to customer/stakeholder/sponsor standards; also, foster partnership with customers/stakeholders/sponsors.
- Identify and resolve issues; help team to solve in complex functionality by providing technical guidance.
- Manage risk identification, mitigation, and resolution to minimize impact on project success.
- Align project objectives with company goals, and make sure project team is clear on objectives.
- Help project team with the design and development tasks.
- Work multiple projects simultaneously.
- Portfolio management
- Lead meetings and set expectations for project team.
- Maintain budget for both client and company; also raised change request from client; incorporate those in development phase and budgeting.
- Raise invoices on Milestone completion
- Plan, organize, and integrate cross-functional information technology projects.
- Develop project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develop project plans, goals, and budgets; create road map as per project requirements.
- Assemble and coordinate project team members, responsible for optimized use of resources.
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Guide and perform strategic analysis for the project using appropriate systems, tools, and techniques.
- Organize and manage all phases of the project to ensure on-time completion.
- Perform risk management to minimize project risks and identify opportunities for improvement.
- Define project schedules created milestones and Manages resources to make sure schedule is on track
- Monitor production and quality to customer/stakeholder/sponsor standards; also, Foster partnership with customers/stakeholders/sponsors
- Discuss on Change Escalation done by client on project
- Planning as a core team member of the company
- Resource Training and Carrer path Plan
- Company Documentation and process planning
- Retrospect of Projects and team
- Other company elated task i.e hiring, Interview, Offer approval and all

WebMobTech Pvt. Ltd	**Sr. Project Manager/Delivery Head**

Apr, 2021 - Dec, 2022

- Oversee strategic plan, monitoring and adapting as needed.
- Create and Manage project plans.
- Manage and create all project related documentation.
- Define project schedules created milestones and Manages resources to make sure schedule is on track.
- Monitor production and quality to customer/stakeholder/sponsor standards; also, foster partnership with customers/stakeholders/sponsors.
- Identify and resolve issues; help team to solve in complex functionality by providing technical guidance.
- Manage risk identification, mitigation, and resolution to minimize impact on project success.
- Align project objectives with company goals, and make sure project team is clear on objectives.
- Help project team with the design and development tasks.
- Work multiple projects simultaneously.
- Portfolio management
- Lead meetings and set expectations for project team.
- Maintain budget for both client and company; also raised change request from client; incorporate those in development phase and budgeting.
- Raise invoices on Milestone completion
- Plan, organize, and integrate cross-functional information technology projects.
- Develop project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develop project plans, goals, and budgets; create road map as per project requirements.
- Assemble and coordinate project team members, responsible for optimized use of resources.
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Guide and perform strategic analysis for the project using appropriate systems, tools, and techniques.
- Organize and manage all phases of the project to ensure on-time completion.
- Perform risk management to minimize project risks and identify opportunities for improvement.
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- Monitor production and quality to customer/stakeholder/sponsor standards; also, Foster partnership with customers/stakeholders/sponsors
- Discuss on Change Escalation done by client on project
- Planning as a core team member of the company
- Resource Training and Carrer path Plan
- Company Documentation and process planning
- Retrospect of Projects and team
- Other company elated task i.e hiring, Interview, Offer approval and all

Lets Nurture Pvt. Ltd	**Sr. Project Manager/Delivery Head**

Sept, 2020- April, 2021

- Oversee strategic plan, monitoring and adapting as needed
- Create and Manage project plans
- Manage and create all project related documentation
- Define project schedules created milestones and Manages resources to make sure schedule is on track
- Monitor production and quality to customer/stakeholder/sponsor standards; also, Foster partnership with customers/stakeholders/sponsors
- Identify and resolve issues; help team to solve in complex functionality by providing technical guidance
- Manage risk identification, mitigation, and resolution to minimize impact on project success.
- Align project objectives with company goals, and make sure project team is clear on objectives
- Help project team with the design and development tasks.
- Work multiple projects simultaneously.
- Portfolio management
- Lead meetings and set expectations for project team.
- Maintain budget for both client and company; also raised change request from client; incorporate those in development phase and budgeting.
- Raise invoices on Milestone completion.
- Discuss on Change Escalation done by client on project
- Report delivery status to customers and develop required delivery documentations.
- Make critical business decisions to meet customer expectation

Xceltec Interactive Pvt. Ltd	**Sr. Project Manager/Delivery**

Sept, 2018 - Sept, 2020

- Plan, organize, and integrate cross-functional information technology projects.
- Develop project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develop project plans, goals, and budgets; create road map as per project requirements.
- Assemble and coordinate project team members, responsible for optimized use of resources.
- Develop and assign tasks; monitor their performance results.
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Guide and perform strategic analysis for the project using appropriate systems, tools, and techniques.
- Organize and manage all phases of the project to ensure on-time completion.
- Perform risk management to minimize project risks and identify opportunities for improvement.
- Overseen and approved technical design, development, modification, and implementation of web applications and mobile applications
- Analyzed internal user needs and desired results; developed software solutions.
- Performed application testing, validation, programming, and documentation.
- Coordinated for software installation and monitored the implementation process.
- Monitored system performance trends and identified potential issues.
- Served as an expert and knowledge source for the escalation of complex application design and development issues.

Brainvire Pvt. Ltd	**Technical Lead**

May, 2016 - Sept, 2018

- Plan, organize, and integrate cross-functional information technology projects.
- Develop project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develop project plans, goals, and budgets; create road map as per project requirements.
- Assemble and coordinate project team members, responsible for optimized use of resources.
- Develop and assign tasks; monitor their performance results.
- Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
- Guide and perform strategic analysis for the project using appropriate systems, tools, and techniques.
- Organize and manage all phases of the project to ensure on-time completion.
- Perform risk management to minimize project risks and identify opportunities for improvement.
- Design the Project as per the scope
- UI/UX development of the project as per the design provided by the client or design
- Add required jQuery and flow as per requirement.
- Design Wireframe and flow diagram
- Documentation of the project lead like SOW, FRD

I-verve Infoweb	**Project Manager**

July, 2015 - Apr, 2016

- Overseen and approved technical design, development, modification, and implementation of web applications and mobile applications using existing and emerging technology platforms.
- Analyzed internal user needs and desired results; developed software solutions.
- Performed application testing, validation, programming, and documentation.
- Coordinated for software installation and monitored the implementation process.
- Monitored system performance trends and identified potential issues.
- Served as an expert and knowledge source for the escalation of complex application design and development issues.
- Maintained communication and provided status report to Project Manager.
- Sprint planning

Keytorch iMedia	**Designer and Sr. Web Developer**

Feb, 2014 June 2015

- Managed design, development, and testing departments of web development.
- Participated in discussions focused on scalability, design, and implementation of best practices.
- Ensured that web site, programs and applications were developed and configured to meet high availability, integrity, and reliability requirements.
- Responsible for debugging and Unit testing.
- Responsive design and development
- UI/UX development of the project as per the design provided by the client or design
- Add required jQuery and flow as per requirement.

Ambesoft Technologies	**Designer and Jr. Web Developer**

Jun, 2011 - Jan, 2014

- Worked on maintenance as well as new feature implementations of key applications.
- Developed web applications for specific business needs.
- Developed high-quality solutions to meet project requirements, ensuring best practices such as unit testing are followed.
- Coded and tested flexible, scalable solutions while working closely with web application developing team, clients and other engineers.
- Design web sites as per the scope using photoshop

EDUCATION

2012	**Master in Graphics Design** **Xlplora Design School** **Gujarat, India.**	2011	**Bachelor of Engg. in Computer Engineering** **Hemchandra North Gujarat University**