

PREMVADAN SOLANKI

Enthusiastic Learner, Open-minded and creative. Technical Management, Problem Solving and Communication Skills.

- An experience 7+ yrs. individual in Technical Project Management.
- Ability to achieve assigned targets consistently within the assigned time limit & can easily switch between tasks and maintain equilibrium in the levels of dedication for each task.
- Excellent team building, Leadership skill, problem solving, and communication skills & I am highly interested to pursue a career in a MultiTech company with a Technical Project/Program Management.

PROFESSIONAL EXPERIENCE

IMPLEMENTATION PROJECT MANAGER INTERN

Nov 2018 – May 2019, Berlin- Germany



- ✓ Create, implement, and monitor detailed projects to ensure standards and deadlines are met and working on **Agile Methodology** in a **SaaS based technology** and Manage **UAT** with end users including coordination and **user acceptance** signoff.
- ✓ Facilitate **conference calls with stakeholders** for the project kick-off and on-going status checkpoints to **review requirements, milestones, action items, and role expectations**.
- ✓ Use the **business and project requirements** to develop clearly defined **user stories**.

TECHNICAL PROJECT MANAGER

May 2017 – Sep 2017, Pune- India



- ✓ Works closely with the **customer** to understand requirements and propose **creative and cost-effective solutions**.
- ✓ Ability to **lead multiple project** activities simultaneously, working with internal and external cross-functional groups.

TECHNICAL SERVICE MANAGER

Jan 2014 – Aug 2016, Gujarat- India



- ✓ Proven ability to **resolve complex problems**, quickly **diagnosing and identifying risks** and determining the proper resolutions also ensure crisp and clear necessary **documentation deliverables** from team related to design development, testing, failure analysis etc.
- ✓ To ensure that the deliverables are made with an **adequate level of quality** & Identify, anticipate and respond proactively to **customer expectations**.

SR. AREA SERVICE EXECUTIVE

Feb 2013-Dec 2013, Baroda-India



- ✓ Responsible for establishing a **strong working relationship** with **client's project teams**. Proactively engage in both **quality assurance and risk management** activities to ensure **project deliverables** are met.
- ✓ Successfully introduced **innovative strategies** to improve quality of customer service, productivity and profitability & Collaborating with **internal & external stakeholders** to gather project requirements.

AREA SERVICE IN CHARGE

Sep 2012-Feb 2013, Surat-India



- ✓ Analyze, plan, and **develop procedures** and other management and technical Duties and to **Analyze ROI** for Service Center.
- ✓ Routinely prepared and evaluated **CRM reports** to identify problems and areas for improvement & Analyzing and Circulating Reports (TAT, Call closing, and SLA).

ASSISTANT TECHNICAL ENGINEER

Oct 2010-Aug 2012, Ahmedabad-India



- ✓ Responsible for helping franchisees achieve overall growth in terms of sales and store development & Worked on **SAP** (PM & MM Module).
- ✓ Provide **root cause analysis** for customer's storage appliance failure and worked in the field of technology.



CONTACT

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EDUCATION

2017-2019

Master's Degree: "**Project and Program Management & Business Development**"
SKEMA BUSINESS SCHOOL, Paris Campus
Courses: Project Planning & Control, Agile, Prince2, Business plans and models, Managing Risk, Portfolio & Program Management. Etc.

2004-2009

Bachelor of Eng. In "**Electronics & Communication**"
S.I.E.T, Visvesvaraya Techno. Uni.-India.

KEY SKILLS

Management Skills

- Business development & Leadership
- Communication skills & Data collection and analysis.
- Organized & combined with multi-tasking ability
- Time & Task Management & Negotiation
- Contract Management & project planning tools
- Risk Analysis & Design & Stakeholder Management
- Process Quality Management (Lean, Six Sigma)
- Managing Risk, Uncertainty & Complexity

Leadership Skills

- Creating Teamwork/Team Spirit & Conflicts and crisis
- Resourcefulness & Problem-solving Tactfulness skill
- Initiative & Strong Work Ethic
- Technical and Presentation skills & Decision-making
- Leading by example
- Entrepreneurial and Risk taker & Result Orientation
- **Technical Skills:** SAP, MS Project, Excel, PowerPoint, VBA, CRM, Jira, Confluence, SQL, WBS, PBS, Gantt - Chart, Tableau, Python.

LANGUAGES



English: Fluent

French: Intermediate Proficiency (A2)

Gujarati/Hindi: Native

ACHIEVEMENTS

- Got Service Excellence award for customer satisfaction and Retention.



VARIED WORK EXPERIENCE

May 2009-Oct 2010, New Delhi- India



- ✓ Analysis of **technical solutions** with suppliers, factory and another involved functions & **Programming language** used.