Harpalsinh A. Zala

Experienced IT Project Professional

**Mobile:** +91 7874136933 | **Email ID:** harpalzala91@gmail.com

**LinkedIn:** https://www.linkedin.com/in/harpal-sinh-zala-6641597b/

# Summary

* Experienced Project Manager with 5.10 years of experience managing projects in IT industry. Energetic, driven, and flexible professional seeking to leverage expertise to conceive strategies that solve problems and provide results.

# Experience (5.10 Years +)

**FUSION INFORMATICS LTD.**

* Project Manager | Oct 2018 – Present (1.6 Years +)

**PROT SYSTEMS PVT. LTD.**

* Project Manager | Nov 2015 – Oct 2018 (2.11 Years)
* Business Analyst | Jan 2015 – Oct 2018 (3.9 Years)
* Recruitment Manager | Jan 2015 – Oct 2018 (3.9 Years)
* Quality Analyst | July 2014 – Mar 2016 (1.9 Years)
* Business and Client Development Executive | May 2014 – Nov 2014 (07 Months)

**COLGATE PALMOLIVE**

* Marketing Executive (Live project) | 15 Days

**KOTAK MAHINDRA BANK**

* Marketing Executive (Internship) | 02 Months

# CORE COMPETENCIES

**Technical/functional skills**

* Ability to work on multiple roles
* Project Management software, methodologies and frameworks use
* Reporting and stakeholder management
* Team management and building
* Resource planning and management
* Time and schedule management
* Analyze requirements and projects

**Business management and soft skills**

* Leadership
* Business communication
* Accountability
* Critical thinking and problem solving
* Research and information gathering

**Personality traits**

* Commitment
* Motivation
* Drive
* Confidence
* Open mindedness
* Adaptability
* Inclusivity

# Education

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| --- | --- | --- | --- |
| **DEGREE** | **YEAR** | **INSTITUTE/UNIVERSITY** | **PERCENTAGE** |
| MBA | 2014 | St. Kabir Institute of Professional Studies | 88.40 |
| B.Com. | 2012 | H.L. College of Commerce /Gujarat University | 57.50 |
| HSC | 2009 | Jawahar Navodaya Vidhyalaya /CBSE | 84.20 |
| SSC | 2007 | Jawahar Navodaya Vidhyalaya /CBSE | 62.00 |

# Awards and Acknowledgements

* Successful execution of 23 projects with customer delight
* Successfully implemented Freedcamp project management tool in Fusion Informatics Ltd.
* Successfully implemented improved project execution process in Fusion Informatics Ltd.
* Successfully implemented M-Files Software – Document Management tool in ProT Systems Pvt. Ltd.
* Successfully implemented JIRA Software – Issue & Project Tracking tool in ProT Systems Pvt. Ltd.
* Successfully implemented processes to generate data for Metrics (Effort variance, Schedule compliance, Defect ratio, Utilization and Scrum) in all projects of ProT Systems Pvt. Ltd.
* Have successfully completed certification of HTML Fundamentals course
* Has secured 5th rank in HSC, Pune Region (CBSE Board)

# Personal Details

**Date of Birth :** 30 October 1991

**Marital Status :** Married

**Languages Known :**  English, Hindi, and Gujarati

**Address :** 7, Shreeji Bunglows, Near Ami Park, Aradhana Society, B/h Kabir Enclave, Bopal-Ghuma Road, Bopal, Ahmedabad-380058