

**Jasleen**

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## PROFILE

To attain a position in a **IT infrastructure services**, which will allow me to grow and develop my creative and technical skills, and expose me to the newest media and cutting edge technology, where I can use my knowledge and skills to the maximum extent.

## EDUCATIONAL QUALIFICATION

- B.Tech. Computer Science and Engineering- Guru Gobind Singh Indraprastha University,  
Delhi(2015-2019)
- Higher Secondary Certificate-CBSE, Delhi(2014-2015)
- Senior Secondary Certificate-CBSE ,(2011-2012)

## EXPERIENCE

### Technology

#### **Linux- REDHAT Servers & Oracle server**

**Basics:- Analysis of issues raised by client and provide resolution within SLA . Give necessary information to the development team to fix the bug. Maintain the server performance.**

**From :- AUG 2019 to till now**

#### **Roles & Responsibilities: •**

- L1 support for Production server administration
- level-1 analysis of problems; Providing RCAs for any outage to client
- Manage database (SQL) query and make daily bases reports.
- plan & drive house-keeping activities (patch deployments, testing, etc.)
- Working on the administration Apache Tomcat,.
- Using shell scripts for automation tasks.
- Analyze application logs from respective servers to track problem and fix them accordingly.
- Ensure the smooth running of all services.
- Interacting with clients and managing services to desired needs.
- Backup Scheduling and job automation through scripting
- Handling Platform support for Linux based servers.
- Troubleshooting related to services and application.
- Services Support Services and Monitoring Servers.

- Active co-ordination with client for proposed activity.
- Documentation, User manuals, Health checkup Reports.

➤ **Team size:20**

➤ **Role:**Team Member

## KEY SKILLS

**OS :** Windows7 and Redhat Linux.

**Database :** My SQL, ,Oracle

**Tools :**Putty,WinSCP, SQLDveloper, Cyber - Ark , MS Office , Advance Excel

**HR :** Strong knowledge of KRA, KPI, KPA, job hiring process, CSR, On boarding process, Audit Process

## Academic Project Undertaken (During B.tech)

### Information Technology and Process Audit

**Summary:** Study of Information Technology Audits or Information system audits and audit procedures carried out in organizations

### Movie Review System

**Summary:** Movie Review System is PHP based web application which gives ratings to the movies using sentiment analysis on reviews given by users.

## CERTIFICATIONS

- HR Generalist ISO certified
- Young Trainers Program
- Cyber Security and Ethical Hacking

## DECLARATION

- I hereby declare that all the above information provided by me is completely genuine to my concern.

**Jasleen**