

CURRICULUM VITAE



DHARMESH PANCHAL

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OBJECTIVE:

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company. To strive continuously, to broaden my horizons and increase my knowledge in the chosen field endeavor and add value to the organization as well as myself. Seeking challenging entry level assignments in Information Technology with an organization of repute preferably.

QUALIFICATION:

DEGREE	INSTITUTION	PASSING YEAR	PERCENTAGE
B. C. A.	B. A. UNIVERSITY	2018	62.82 %
H. S. C.	KERALA BOARD OF PUBLIC EXAMINATIONS	2014	69.8 %
S. S. C.	GUJARAT BOARD	2010	47.7 %

TECHNICAL SKILL:

Programming Languages : HTML, CSS, JavaScript, C, CPP, JAVA, SQL, PHP
Operating Systems : Ubuntu, Linux, Windows
Tools : Eclipse IDE, NetBeans IDE, MYSQL, phpMyAdmin

CERTIFICATION:

- Certificate of Achievement TOPS TECHNOLOGIES
Project Name: Internet Holder (JSP-MVC)
Course: JAVA (During July-2014 to June-2015)
Certificate No.: 106804
- ORACLE CERTIFIED PROFESSIONAL (20TH OCTOBER 2016)
OCJP (ORACLE CERTIFIED JAVA PLATFORM)
Passed Oracle Java SE6 (Exam Code: 1Z0-851) with 98%
Oracle Testing ID: OC1636014

EXPERIENCE:

1. Last working experience as IT Administrator at Vedic Apparels PVT. LTD.
 - Worked with Google G-Suite and Admin Management.
 - Google Spreadsheet and Microsoft Excel worked as MIS and Daily Reports.
 - Multiple Google sites and Process Management.
 - Worked in Stock Monitoring and Dispatching System.
 - Inventory Database and Production Database Management.
 - Under Managing Director, Team handling and Team Support.
 - From the period of 16th Nov 2018 to 15th April 2020.
 - CCTV Store Monitoring.
 - Season Sale (SS) and Autumn Wear (AW) Fashion Show Photoshoot.
2. CUSTOMER SERVICE EXECUTIVE at NFDL nuFuture Digital (India) Ltd.
 - Worked as Line-3 process by emailing to customers.
 - Keep records of customer interactions through emails and transactions, recording details of inquiries, complaints and requests, as well as actions taken.
 - Refer unresolved customer grievances or special requests to designated departments for further investigation.
 - Good communications skills
 - Ability to listen and active problem-solving skills
 - Good interpersonal skills
 - Ability to handle pressure
 - From the period of 8th May 2017 to 26th July 2018.
3. Internship of CUSTOMER SERVICE EXECUTIVE at NFDL nuFuture Digital (India) Ltd.
 - Worked as time period of offer as SS6D (SABSE SASTE 6 DIN Big Bazaar).
 - Customer Service Executives as required to answer inbound calls and makes outbound calls from customers for various reasons- take orders, answer inquiries, resolve complaints and provide information with resolutions.
 - Good communications skills
 - Ability to listen and active problem-solving skills
 - Good interpersonal skills
 - Ability to handle pressure
 - From the period of 16th Jan 2017 to 15th Feb 2017.

LANGUAGE KNOWN:

- Can read, write and speak
ENGLISH, HINDI & GUJARATI

INTERESTS:

Listening Music's, Arts, Internet Surfing, Traveling, Touring, Eagerness to know new somethings, Competitions, Challenges, Helping Others and so-on.

STRENGTHS:

Good Interpersonal, Oral and Written Communication Skills, Confident Enough, Ambition & Career Oriented with Positive Attitude.

PERSONAL DETAILS:

Date of Birth	: 11th October 1994
Gender	: Male
Marital Status	: Unmarried
Nationality	: India
PAN Account No.	: CUMPP8999P
Bank Account No.	: 30895218404
Aadhaar Card No.	: 2405 6866 1433

DECLARATION:

I hereby declare that all the statements with each and every information of me are true and correct as per my knowledge.

Date:

(DHARMESH PANCHAL)