

Curriculum Vitae

Danish Khan

Job Location: Ahmedabad

Expected Salary: As Per company policies

Joining Date: Within 15 Days

Mobile no-8460805715.

Skills- Customer Support, Technical support.

Email id- danish123458748@gmail.com

Skype id-danish123458748@gmail.com



CAREER OBJECTIVE

Well, I am an excellent communicator. I am a compassionate person. I am dedicated, hardworking and a perfectionist. I am solving a customer's problem. I do everything & I can help them. I know how it feels to be a customer and I know the experience they are looking for.

SUMMARY

- Extremely cool temper to work well under pressure.
- Ability to work in challenging service sector with demanding hours.
- Excellent verbal & written communication in English.

WORK EXPERIENCES & HISTORY

Organization	Action Edge Knowledge Services Pvt. Ltd
Address	Near, Iscon cross road
Position	Senior Researcher
Date	7 th October 2019 to 31 st June 2020
Professional Experience	<ul style="list-style-type: none">➤ I was working in Greymeter services as a Research Associate from 15th sep. 2015 to 20th Aug. 2019 in Noida.➤ I was working in Action Edge Knowledge Services as a Senior Researcher from 7th oct 2019 to 31st June 2020➤ I work in Axis bank Teleperformance as a CC & General insurance from 10th August 2020 now.➤ I was doing a study across Uk,US & like Across whole Europe.➤ Call and conduct Market research Surveys for 8

hours in 9 hours of shift.

- Lead generation; Find contacts, mainly decision makers and people who influence decisions
- I was Verify over the phone or portal, fax, email, reporting structure, title, address etc.
- Build and utilize your skill-set of speaking to Senior Management representatives across the globe
- I was Working in a shift duration of 50 hours spread across 6 days
- Grab performance based incentives via achieving daily/weekly/monthly/quarterly targets
- Utilize your research skills on platforms like Linked-in
- I used to do work on linkedin
- I used to Study and understand our project-survey requirements
- I will operate in a fast paced and target oriented environment which in turn will help you build lifelong skill sets
- You will gain extensive knowledge of various trends in various markets/countries across various product services.
- You will learn global business requirements via interaction with our global clientele.
- Stepping stone to make a career in Market Research/Marketing industry
- Know how to speak, behave and manage a businessperson on the other end of the telephone
- Time management and process management while managing your own appointments, schedules, calls etc.

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EDUCATIONAL QUALIFICATIONS

Qualifications	College/School	Year of Completion
Certificate in Front office operations	Lords Institute of Management	2014-15
BA with English	Veer Narmad South Gujarat University	2011-2014

COMPUTER EDUCATION

- Microsoft Office, basic computer MS word, Exel, MS powerpoint etc.

LANGUAGE PROFICIENCY

Language	Read	Write	Speak	Understand
English	√	√	√	√
Hindi	√	√	√	√
Gujarati			√	√
Marwari	√			√
Marathi	√		√	√

PERSONAL PROFILE

Date of Birth : 02nd May 1987
 Gender : Male
 Marital Status : Married
 Address : Block C, Flat no- 503, Taiyabba Residency Juhapura

CERTIFICATION

I, Danish khan declare that the above information is true and correct to the best of my knowledge and nothing has been concealed or distorted.

Yours Sincerely
(Danish Khan)

Date: 09/09/2020

Place: Ahmedabad, Gujarat.